

Minutes for Meeting: Board Meeting

Date: 6th November 2017

Minute Taker: Katy Saunderson

Chair: Pauline Heath

Present: George Wallace, Eddie Galvin, Geof Armstrong,

Apologies: Robert Latham, Irene Robson

Who	When
GA	<p>Minutes of last meeting: Matters Arising</p> <p>KL Apprenticeship has been halted due to a broken ankle and related complications which impacted negatively on her attendance. Once she has returned to the HUB and maintained her attendance for a period of time we will review the apprenticeship.</p> <p>The evac chair is in. We had a fire drill 6 weeks ago & it was agreed that we should continue to use the rear exit due to high volume of traffic through the front.</p> <p>Look to link 'Thinking Aloud' to 25 year anniversary.</p>
PH	<p>It would be nice to put a calendar together of the last 25years: past projects; artwork; founders; success stories.</p>
GH	<p>Budget</p> <p>Fees have been raised to £48 for new members & will move to raise existing members on a case by case basis when reviews come up.</p>

Who	When
EG	Could look to our studio artist to create a studio brochure
GA	<p>Plans to put a brochure out are on hold. DU use of the space impacts on what materials can be left out to dry etc. Complicates renting the space out.</p> <p>Our new volunteer has expressed an interest in renting out another room for use as a studio.</p> <p>Currently have our artists studio in use by a local artist in exchange for a days work.</p> <p>We have a young woman who joined us for 6 weeks through her college. She is now wanting to return as a client.</p> <p>ICEbox Funding now coming in from various sources.</p> <p>Mental Health & Wellbeing There is an ongoing balancing act between an individuals autonomy and our duty to protect them.</p> <p>NDACA All materials are packed up and ready to go. Going to hold on to them until after our 25years celebration. Currently awaiting advise on when to submit, it is important that we ensure our presence.</p> <p>Shelf Life This project is hold due to health complications of the organiser.</p>

Who	When
	<p>Shelf Life This project is hold due to health complications of the organiser.</p> <p>Lets Race This project has stalled at the moment, currently awaiting the right partnership.</p> <p>More Board Members We currently have 5 members, the 25 year celebrations could be an ideal time to reconnect and look to build up more.</p> <p>If current members know anyone then please do put them in touch.</p>
EG	<p>It would be useful to have an extended board. Perhaps someone from social services, somebody experienced with benefits, perhaps look at CUS to advertise.</p>
GA	<p>Will approach Stuart Bracking, former equalities officer for GCC. It may be possible to include him via conference call if he would like to be involved at a distance.</p>
EG	<p>Currently in contact with some disabled artists – will approach. Need to agree a target number.</p>
GA	<p>We will seek to recruit another 3, 8 is the recommended number.</p> <p>Useful skills would include: Sage; Social Services; Arts; Youth; Medical/Mental Health/Dementia; BAMER representative – research has found that disability is often hidden & care happens within tightknit communities.</p>

Who	When
PH	Could look at Gem Arts.
EG	Also Equal Arts in Gateshead.
GA	<p>Directors Report HUB</p> <p>Slowly increasing in numbers and everything is running smoothly.</p> <ul style="list-style-type: none"> - 7/8 days per week has been added. - Running at approx. 80% - Some members adding additional days, which brings a greater financial risk in the event of a person leaving. - 1 member has left for health reasons & 1 member has dropped a day. - Young women are who we most frequently lose. - Looking to set up a young womens group that addresses specific issues. <p>Whistle blowing policy has been revisited with staff to ensure that they are clear on their responsibilities and able to protect themselves should any issues arise.</p> <p>This years party will have a Christmas Village theme.</p> <p>Hancock Garden – we struggled to get funding to continue the project. Have revisited and now looking to set up as a sensory garden which we hope will attract funding for next year.</p> <p>Youth Club</p> <p>Is doing well, Julie Lindo is the new Co-ordinator.</p> <p>Working with an artist to create an anti-bullying film, which has attracted 3 sources of funding.</p>

Who	When
All	<p>Artist Studio We have a new artist in the studio whom we have trained to deliver Arts Awards to our youth club. We also have one person hot desking on an evening and interest in one more studio space being set up.</p> <p>CU House The last commercial tenant has vacated the building which has resulted in our rent doubling. A new development next us has been planned for 4 years so that should give us another 4 years in the building. There are new tenants moving in to replace those lost.</p> <p>Projects The 1-to-1 support we have offered on request has been very successful and social services has shown a lot of interest in us continuing this service. There is a particular demand for young men to provide this care.</p> <p>Bonus All staff members agreed to a pay cut for a year and were then returned to their original salary. A 20% Christmas bonus would be a good way for the organisation to show their appreciation for this.</p> <p>All members in agreement that staff should receive a bonus amount of 20% of 1 months salary.</p>

Who	When
KS	<p>Budget & Financial Report As we are running over time it is proposed that we move the budget and financial report to the AGM.</p>
All	All in Agreement.
GA	<p>25 Year Anniversary HLF have contacted us asking we consider a project looking disability arts history. We are looking to make a book for the anniversary and then hosting a launch party to celebrate at the end.</p> <p>Everything next year is to be on the theme of 25years – our BBQ/Late Shows/etc</p> <p>Another possibility could be to hold a 25 year anniversary symposium to bring people together to plan and discuss the next 25years – perhaps look at the Arts Council for funding.</p> <p>We need to ensure that we can deliver against the expectations of the artists.</p>
PH	Very rarely asked about access needs – we need to highlight best practice.
GA	<p>What are the boundaries of possibilities? We could look to get Vicky involved. Very little seems to have changed, how can we use the arts to change the world?</p>
EG	Need to meet with key people involved. Pre-select the issues we can support for audience selection.

Who	When
GA	Look at ACE and their framework and seek to involve them.
EG	Is in contact with an NLP master practitioner who has offered 2 days training to the organisation for free. Contact details given.
All	<p>AOB Dates for future meetings agreed as follows</p> <p>Monday 29th January 2018 at 1pm Monday 30th April 2018 at 1pm Monday 30th July 2018 at 1pm Monday 29th October 2018 at 1pm</p>