



## **Art, Culture and Disability Equality**

### **Arcadea Annual General Meeting 13 January 2010.**

#### **Minutes**

**Present** : Karen Sheader, Vici Wreford-Sinnott, Pauline Heath, George Wallace

#### **1. Apologies for Absence**

Apologies were received from Aileen Hay and Paula Greenwell.

#### **2. Minutes of AGM 3 December 2008.**

The minutes of the last AGM held on 3 December 2008 were unanimously approved by the members.

#### **3. Matters Arising**

There were no matters arising from the previous minutes.

#### **4. Election of Management Committee**

The following people were elected as committee members.

Karen Sheader was proposed by Pauline Heath and was seconded by George Wallace.

Aileen Hay was proposed by Karen Sheader and was seconded by Pauline Heath.

Pauline Heath was proposed by George Wallace and seconded by Karen Sheader.

George Wallace was proposed by Karen Sheader and was seconded by Pauline Heath.

Paula Greenwell was proposed by George Wallace and was seconded by Karen Sheader.

It was agreed that at a time of transition, as a result of the recruitment drive for a new director and the loss of committee member and Vice Chair Lindsay Carter, it was not a good time for the organisation to bring in any new committee members. Management of the organisation will be stronger for not having to manage a third new situation (a new committee member) at this time. This is to be reviewed as necessary or in six months whichever is earlier.

The election of committee officer posts will take place at the next committee meeting.

## **5. Presentation of Accounts**

Approval of the audited accounts 2007-08 was proposed by Pauline Heath and seconded by George Wallace. The committee was also in a position to present the 08-09 and approval of them was proposed by Pauline Heath and seconded by George Wallace. Both sets of accounts were adopted by the membership.

## **6. Appointment of Auditor / Independent Examiner**

Arcadea has had its accounts audited by Tait Walker for a number of years. Arts Council England have raised the point that they feel we are paying too high a fee for an audit and mentioned other organisations who pay only several hundred pounds. Arts Council said that it may raise questions about effective management if we pay such a fee for an audit.

This has been looked into and those organisations are paying for an Independent Examination of accounts and not an audit.

ARCADEA's Constitution permits that it may undertake an audit or an Independent Examination. It was requested that ARCADEA seek comparable quotes. Carolyn Lamb who has come by recommendation from Janice Irving (ARCADEA advisor) has given a quote of £400 for an Independent Examination.

Tait Walker were nominated as auditors by Pauline Heath but were not seconded by anyone. Carolyn Lamb was nominated as Independent Examiner by Karen Sheader and seconded by George Wallace. The members discussed the matter and agreed to opt for an

Independent Examination in the light of the matters raised by Arts Council and the ability of the organisation to make a financial saving.

Carolyn Lamb was appointed as Independent Examiner for the 2009-10 accounts.

## **7. Any Other Business**

There being no other business the meeting was closed.